

## MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

October 22, 2024

**CALL TO ORDER:** Mayor Colleen Brown called the regular Council meeting to order at 7:01 p.m. The meeting was held at the City Offices located at 139 S. Saginaw Street, Montrose, MI.

**ROLL CALL:** Present council members were Mayor Colleen Brown, Mayor Pro-Tem Mark Richard, Robert Arnold, Ryan Heslop, Aaron Burch, (entered the meeting @ 7:37 p.m.), Andrea Martin and Todd Pangle. Also present was Interim City Manager Bob Naumann and City Clerk Tina Rush.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Colleen Brown led the Pledge of Allegiance.

**CITIZEN OF THE MONTH:**

\*Council honored Greg Lyman who was chosen as Citizen of the Month for the month of July for his donations of trees to the community.

1. *THE MONTH OF OCTOBER 2024 MARK RICHARD:* The Council recognized Mayor Pro-Tem Richard for his perseverance and dedication to keeping the city prominent. His initiatives have led to current and future grants for the city. Additionally, the council expressed gratitude to Mr. Richard for volunteering his time to plant and water trees and bushes on his days off.

2. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF NOVEMBER:*

- **MOTION** by Richard **SECOND** by Heslop to nominate Neil Rankin as Citizen of the Month for the month of November. All Ayes. Motion Carried.
- **MOTION** by Richard **SECOND** by Heslop to nominate the citizens who assisted during the tree planting as Citizens of the Month for the month of December. All Ayes. Motion Carried.

**PUBLIC HEARINGS:** NONE

**PRESENTATIONS:** *APM MOSQUITO CONTROL:* Benjamin D Seago from APM gave a brief report on the City's 2024 mosquito abatement program. Due to the rise in chemical costs, a 9% increase is anticipated for the upcoming year. Mayor Brown proposed including this topic in the next council meeting agenda for further discussion. The complete report is on file with the city.

**REPORTS**

1. *FIRE & POLICE DEPARTMENT REPORTS:* Report on file at the city office.
2. *BUILDING INSPECTION SERVICES REPORT:* No Report received.
3. *HYDROCORP SCHEDULED INSPECTIONS:* Report on file at the city office.
  - **MOTION** by Mayor Pro-Tem Richard **SECOND** by Pangle to place on file the HydroCorp Inspection report. All Ayes. Motion Carried.
  - **MOTION** by Arnold **SECOND** by Mayor Pro-Tem Richard that we receive all scheduled reports. All Ayes. Motion Carried.

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**PUBLIC COMMENTS:** Mayor Brown read aloud guidelines conveying the purpose of the public comment period is for the board to receive input from its community and is in fact a one-way communication to the board. The public does not participate in making decisions, instead, it provides input to the governing body which will take that input into account in making decisions. Mayor Brown set the limit of 3 minutes of speaking per citizen. No citizens made comments.

## **MATTERS OF COUNCIL ACTION:**

### *1. APPROVAL OF THE 09/24/24 REGULAR MEETING MINUTES:*

- **MOTION** by Arnold **SECOND** by Martin that we accept the minutes from 09/24/24. All Ayes. Motion Carried.

### *2. APPROVAL OF THE 10/08/24 SPECIAL MEETING MINUTES:*

- **MOTION** by Pangle **SECOND** by Heslop to approve the 10/08/24 special meeting minutes. All Ayes. Motion Carried.

### *3. APPROVAL OF CHECK REGISTER & TREASURER REPORT:*

- **MOTION** by Mayor Pro-Tem Richard **SECOND** by Pangle to accept the check register and treasurer report. Roll Call Vote: Richard – Aye, Martin – Aye, Heslop – Aye, Arnold – Aye, Pangle – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

### *4. DISCUSSION/DIRECTION PIVOT GROUP EXECUTIVE SEARCH:* Mayor Brown reminded the council to fill out their surveys asap. No action taken, update only.

### *5. DISCUSSION/DIRECTION VACANT PARCEL 261 OAK STREET:* Interim Manager Naumann reported that neighbor Ray Naegle sent him an email complimenting the city cleaning up the lot and inquired if he would be able to purchase the lot. Mayor Brown indicated that there is potential grant funding that the property could qualify for with the intention of having a house built instead of just leaving it vacant land.

- **MOTION** by Mayor Pro-Tem Richard **SECOND** by Arnold that our Interim City Manager contact someone of expertise for a fair market value and bring back options to the next city council meeting. All Ayes. Motion Carried.

### *6. DISCUSSION/DIRECTION MEMORANDUM OF UNDERSTANDING:* Interim Manager Bob Naumann explained that the Council approved the memorandum of understanding with the City of Clio at the last council meeting, however, after speaking with our DPW Supervisor, Sam Spence and Neil, we would like to change line 7, termination, from 90 days to immediately. Naumann recommended the Council approve the updated MOU.

- **MOTION** by Pangle **SECOND** by Mayor Pro-Tem Richard to accept the amended Memorandum of Understanding. All Ayes. Motion Carried.

### *7. DISCUSSION/DIRECTION GENESEE COUNTY PROPERTIES FOR DEVELOPMENT:* Mayor Brown indicated that this is one of the grants that 261 Oak Street could potentially qualify for once the housing study is completed.

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- **MOTION** by Pangle **SECOND** by Mayor Pro-Tem Richard to send 261 Oak Street to Genesee County. All Ayes. Motion Carried.

**8. DISCUSSION/DIRECTION BRENDA BISHOP 191 E STATE ST CONCERNS FOR LITTER IN YARD:**

- **MOTION** by Richard **SECOND** by Heslop to have Naumann contact the police and make them aware of the situation to see what action can be taken. All Ayes. Motion Carried.

**9. APPROVAL/DISAPPROVAL MARK RICHARD'S ABSENCE AT THE 09/24/24 REGULAR COUNCIL MEETING:**

- **MOTION** by Pangle **SECOND** by Arnold to approve that absence. All Ayes. Motion Carried.

**10. APPROVAL/DISAPPROVAL TODD PANGLE'S ABSENCE AT THE 09/24/24 REGULAR COUNCIL MEETING:** Pangle reported he was not absent. No action taken.

**11. APPROVAL/DISAPPROVAL RYAN HESLOP'S ABSENCE AT THE 09/24/24 COUNCIL MEETING:**

- **MOTION** by Richard **SECOND** by Pangle to accept the approved absence. All Ayes. Motion Carried.

**12. APPROVAL/DISAPPROVAL ROBERT ARNOLD'S ABSENCE AT THE 10/08/24 SPECIAL COUNCIL MEETING:**

- **MOTION** by Richard **SECOND** by Heslop to accept Mr. Arnold's 10/08/24 special council meeting absence. All Ayes. Motion Carried.

**13. APPROVAL/DISAPPROVAL MARK RICHARD'S ABSENCE AT THE 10/08/24 SPECIAL COUNCIL MEETING:**

- **MOTION** by Pangle **SECOND** by Heslop to approve Mark Richard's 10/08/24 absence. All Ayes. Motion Carried.

**PUBLIC COMMENTS:** Citizen Lori Machuk invited the public to attend this weekend's 125<sup>th</sup> anniversary celebration at the Barber Memorial Park, Saturday between 1 – 3 p.m. Warren Edwards conveyed that the mosquito program did very well this year.

**REPORTS FROM BOARDS & COMMISSIONS:**

**DOWNTOWN DEVELOPMENT AUTHORITY BOARD:** None. Next meeting will be Wednesday November 12<sup>th</sup>.

**ELECTION COMMISSION:** Rush reported that Early Voting will start this Saturday, every day from 9 am to 5 pm daily. Currently 220 absentee ballots have been mailed, only 120 have been returned. Rush also submitted a reimbursement request of \$3,693.75 for the August Primary Election.

**GENESEE COUNTY COMMUNITY DEVELOPMENT ALLOCATION COMMITTEE:** None. Next meeting is Thursday October 24<sup>th</sup>.

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*GENESEE COUNTY METROPOLITAN ALLIANCE:* Mayor Pro-Tem Richard reported that they are working on updating the Dashboard. The Metro will also be hosting an open house for brainstorming future projects. Richard and Brown mentioned they would like to pursue designating Hickory Street from a Local to Major Street in order to be eligible for more funding.

*GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION:* The meeting was held at The Agitated Grape Bar & Restaurant in Davison. A representative from the Genesee County Humane Society spoke on services available to Genesee County residents. The GCHS also hired a veterinarian which will offer low costs to spay & neuter cats. If you have questions, concerns and/or complaints regarding wild animals, the DNR needs to be contacted.

*GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE:* Ryan conveyed that most of the discussion had to do with other communities, however, the Affordability Act is still being discussed that could potentially impact on our community, (this would not allow water to be shut off for non-payment). PFAS, (polyfluoroalkyl substances) is still in discussion. Parts have been ordered for the generator that could supply water without assistance from Consumers or DTE for at least 60 days.

*PLANNING BOARD:* None.

*911 CONSORTIUM:* None.

*ZONING BOARD OF APPEALS:* None.

### **REPORTS FROM CITY MANAGER AND CITY ATTORNEY:**

#### *CITY MANAGER:*

1. August Election reimbursement

\*Member Aaron Burch entered the meeting @ 7:37 p.m.

2. Tree Planting Volunteers
3. Sidewalk replacement 252 S Saginaw

*CITY ATTORNEY:* None.

**MAYOR AND COUNCIL COMMENTS:** Heslop encouraged the public to get out and vote. Richard echoed Heslop on voting and suggested that when the city hosts the May Small Cities & Villages meeting, hold it at the Depot and have a representative from MIOSHA speak. Burtch apologized for being late and echoed on voting. Mayor Brown talked about the fantastic turnout this past Saturday, "Touch a Truck" @ Lion's Park and mentioned the Gazette calendar she purchased. Brown also thanked the public for allowing her to serve, saying it has been an honor and privilege as this could potentially be her last meeting as Mayor based on election results. Mayor Brown also introduced the senior Alayna Houghteling who is job shadowing the City Mayor. Mayor Pro-Tem Richard encouraged Houghteling and the public to serve on various boards. Rush recounted an event from the 1960's in which a candidate lost an election by a single vote, illustrating the significance of every vote.

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**COMMUNICATIONS TO THE COUNCIL:** *On file at city office.*

**ADJOURNMENT:**

- **MOTION** by Richard **SECOND** by Arnold to adjourn. All Ayes. Motion Carried.

Mayor Brown adjourned the meeting at 7:55 p.m.

Prepared by City Clerk, Tina Rush